



June 1, 2026

Dear Wheatley School community,

Guided by our strategic plan, the Board of Directors is taking steps to strengthen Wheatley's leadership capacity. We are committed to ensuring that the school builds on its strong foundation while continuing to evolve.

The first step in this process is to hire a **Principal/Associate Head of School**. This new position will support thoughtful succession planning, address organizational and operational needs, and strengthen collaboration and capacity across our school community.

We invite you to review the **Principal/Associate Head of School** job posting on our website.

An Executive Search Committee, composed of Board members April Rokholm, Bob Renshaw, and myself, has been established to lead this search process. We will first invite applications from qualified internal candidates (current employees of Wheatley School) through to June 30, 2026, with interviews taking place in mid-July.

If the role is not filled through the internal process, the position will then be posted more broadly and external candidates will be invited to apply. Ideally, the successful candidate will begin in September 2026, or as soon as possible.

The Board will host a meeting with staff on Tuesday, June 16, 2026, to further discuss this next phase of Wheatley's growth and development.

We also welcome members of our school community to reach out at any time with questions.

In community,

A handwritten signature in black ink, appearing to read 'RC', with a stylized flourish at the end.

Rachel Crane-De Divitiis
Chair, Board of Directors, Wheatley School
Email: rsmcrane@gmail.com